



**Environmental Education Internship**  
**Full Season 2018**  
**March 1st – October 31st**

Growing Gardens' mission is to enrich the lives of our community through sustainable urban agriculture. We envision people experiencing a direct and deep connection with plants, the land and each other. Growing Gardens unites the Boulder County community through urban agriculture projects, such as: The Cultiva Youth Project (Ages 12 – 19), The Children's Peace Garden (Ages 3 – 11), Community Classes, Growing Gardens Food Project, Community Gardens, and the Community Orchard.

Full Season Environmental Education Interns gain incredible hands-on experience teaching and learning in our programs as they develop essential skills for environmental education. Throughout this full season internship, Environmental Educators improve their teaching techniques through practice, reflection, and feedback. Environmental Educators spend most of their time directly teaching Children's Peace Garden (CPG) programs such as field trips, After School Garden Club, classroom visits, and summer camps. Children's Peace Garden programs teach children environmental stewardship, nutrition education, respect for diversity, and creative self-expression to nurture a healthy, happy and well balanced child. 7,500 children from ages 3-11 participate in CPG programming. Environmental Education Interns teach a wide variety of engaging hands-on activities about organic gardening practices, the garden as a source of food, and how to prepare simple, nutritious food from the garden, and more. Interns are given responsibility to teach independently as well as with a team, gaining valuable experience for future teaching in EE.

In addition to teaching in the CPG, full season Environmental Education Interns gain experience teaching in the Horticultural Therapy (HT) program. These programs primarily serve elderly community members and persons with special needs. Environmental Education Interns have the opportunity to co-lead these programs at off-site facilities as well as various on-site field trips at the gardens.

During the summer months, Environmental Education Interns work alongside teenage youth in the Cultiva Youth Project. Interns experience ways to engage with teenagers on the farm while helping youth develop leadership skills, learn about sustainable agriculture, and cultivate job and life skills. Interns work with Cultiva on average once per week throughout the summer months.

In the Spring and Fall seasons, full season EE Interns will participate in Growing Gardens' Food Project Gleaning program in partnership with GG staff. Interns will collect produce directly from farmers during Wednesday evening Farmers' Markets in Boulder and bring it back to the Hawthorn Farm where it is distributed to our school partners. Interns will participate in Gleaning on a rotating basis.

Education Interns will gain hands-on experience and knowledge about vegetable production while maintaining the Children's Peace Garden, and assisting in the Greenhouse and Cultiva fields.

## **Environmental Education Intern Duties**

### **Teaching in Children's Peace Garden, Horticultural Therapy and the Cultiva Youth Project**

- Teach Field Trips, After School Garden Club, Classroom Visits and Summer Camps in Children's Peace Garden, independently and with co-teacher, with support and feedback from Program Coordinator.
- Teach the following topics during field trips to the garden site and visits to classroom visits to local schools: plant life cycles, planting and garden care, insects, pollination, beekeeping, composting, harvesting, healthy eating, community, cycles, and much more!
- Independently manage field trips, summer camps, classroom visits, and After School Garden Club.
- Conduct surveys, document and report attendance at all programs.
- Attend intern trainings as assigned throughout entire internship.
- Act as a responsible, positive role model for Cultiva teens.
- Assist with training for Cultiva teens who will assist in the Children's Peace Garden summer camps
- Support and co-teach Horticultural Therapy classes for seniors and people with differing abilities.
- Document activities through photography for reports, grant proposals and marketing as needed.

### **Community Outreach**

- Assist with marketing for programming
- Train volunteers to to teach in the garden
- Positively interact with the public during community outreach events

### **Event Participation**

- Assist with Growing Gardens' Plant Sale, working 3 weekend days in May
- Assist with planning and teaching during Earth Day Event in April
- Assist with Growing Gardens' annual Farm Dinner fundraiser in August
- Assist with the Community Harvest Festival in September

Environmental Education Interns are responsible for other duties as assigned to engage with, and learn from, the Growing Gardens non-profit organization and community.

## **Knowledge and Skills the Intern Will Develop:**

### **Education:**

- Teaching and co-teaching wide range of audiences in a garden-based setting including effective teaching techniques, group management strategies, and age-appropriate teaching/learning.
- Learning and teaching Growing Gardens' Environmental Education curriculum for field trips, classroom visits, summer camps, Horticultural Therapy, Columbine Elementary School, and After School Garden Club.
- Learning and teaching gardening skills and related topics including those outlined above.
- Cultivating leadership and job skills for teenagers in a farm work environment.
- Practicing effective communication strategies.
- Learning effective feedback strategies including peer-to-peer and from supervisors.
- Working effectively in a dynamic team environment including comfort with changing tasks.
- Cultivating a positive learning environment for all audiences including diverse populations.
- Contributing as facilitator and active member of a professional learning community.
- Evaluating programs through formal process.

### **Gardening and Agriculture:**

- Basic small-scale organic vegetable production techniques including: Seeding, Transplanting, and Propagation; Garden care through the seasons; Vermicomposting; Honeybees; Insects and Pollination; Gleaning; Harvesting; and more!!!!
- Gleaning produce for donation

### Structure of Internship

- Internship duration is March 1 – October 31, 2018.
- Intern must attend the mandatory Orientation on March 1st, 2018.
- Intern position is 40 hours per week.  
Note: hours will vary between weeks and will average to 40 hours per week. Hours primarily take place during the week, however there is some weekend work required.
- Each Intern is supported by a Mentor and Supervisor:
  - Mentor oversees daily activities and supports each Intern's growth throughout the duration of the contract. Mentor meets with intern team weekly and individually as needed. .
  - Interns meet with Supervisor as needed throughout the duration of the internship, and oversees the final evaluation of intern and staff.
- Attendance is required at seasonal Orientation meetings with all GG interns, mentors, intern supervisor and additional GG staff.
- Interns may attend Learning Opportunities with Growing Gardens staff throughout seasons.

Learning Plan Contract – Each Intern will develop a Learning Plan contract with their Mentor by the second week of the internship. This contract includes: position description, educational objectives, learning objectives, and skill development plan.

Evaluation – To support the Intern's growth during the internship, the Mentor will provide a midpoint and end-of-internship evaluation. Evaluations include Intern self-evaluation, Mentor and Supervisor evaluation of intern, and intern evaluation of supervisors. Intern supervisor is present as needed for midpoint evaluations, and is present for end-of-season evaluation.

### **Additional Benefits of Interning with Growing Gardens:**

- Friendly, relaxed work environment!
- Good experience at a well-respected non-profit!
- Development of marketable teaching and group leadership skills!
- Additional training offered through Growing Gardens classes, workshops, and staff!
- Access to a wide variety of organic seeds and plant starts!
- Shared garden plot with other GG Interns in the Hawthorn Community Garden!
- Fresh vegetables from the garden as the season permits!
- Easy access to public transportation from garden!
- **Monthly stipend of \$800 and 1 week paid vacation**
- and so much more!!!!!!!

### **Qualifications**

Growing Gardens is seeking individuals who are excited to gain skills and experience teaching and learning in a community of motivated garden-based educators! Interns will bring some prior experience engaging youth, and much excitement to teach in a dynamic garden environment. The intern must be excited to work outside in all weather conditions, and be able to serve as a mature, healthy role model for children and teens. Interns love working collaboratively with a team and can work effectively independent of supervision. Interns do not need prior gardening or farming experience but they must have interest in developing skills and knowledge in this area. Interns must demonstrate responsibility, reliability, and organizational skills. Applicants must hold certifications in Medication Administration, CPR and First Aid by March 1, 2018. This intern position is

contingent upon the satisfactory results of background check. Applicants must have 480 documented hours of experience working with children.

**To apply:**

**Applications are due by January 10th, 2018 and will be reviewed on a rolling basis.  
Positions will remain open until filled.**

**Send cover letter, completed application, and updated resume  
to Rachel Cadwallader-Staub at [rachel@growinggardens.org](mailto:rachel@growinggardens.org)**